



We are pleased to offer you our 2020 golf outing information along with a proposed contract. Our professional staff specializes in all aspects of tournament operations, and above all else, exceeding your expectations is our #1 goal. The wonderfully manicured golf course conditions, excellent lunch & dinner options and outstanding customer service, with attention to detail, will make your visit to Manchester Country Club and the Waterview Café a truly memorable one.

New outing rates for 2020 are included in your packet along with menu options from our Waterview Café that include lunch and dinner packages.

We understand you have many options when choosing a golf facility to host you event. Thank you for considering Manchester Country Club, and we look forward to the opportunity to host your event!

Please call or email should you have any further questions

Sincerely,



Jordan Gosler  
PGA Director of Golf  
Manchester Country Club  
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## 2020 Golf Outing Information

### Shotgun Outings

- Shotgun tournaments require a minimum guarantee of 72 players which allows for your function to utilize the entire golf course. If your tournament has less than 72 players, the club can fill in non-tournament groups at their discretion.
- PLEASE NOTE THE TOURNAMENT IS RESPONSIBLE FOR FULL PAYMENT OF THE MINIMUM REQUIREMENT OF 72 PLAYERS.

### Rental Golf Carts

- Manchester Country Club has a brand new 2019 fleet of 60 golf cars which can accommodate 120 players. If your tournament will exceed the 120 players, the tournament is responsible for the purchase of additional rental cars. The cost of the additional rental cars will be added to your final bill. Please make arrangements at least two (2) weeks in advance to confirm your extra carts. The cost of the rental carts is \$40.00 per cart and can be rented on blocks of 10.
- **Two (2) Beverage Carts** are available to rent through Manchester Country Club at \$25.00 per cart.

### The cost is \$66.00 per player and includes the following:

- Golf and Cart Fee**
  - \$9.00 per entry fee player** is used for team prizes & course contests. The golf shop will put together a prize payout once your player count is final. All prizes are redeemable in the golf shop.
  - Tournament Setup:** Player Cart Signs, Scorecards, Player Lists, Scoreboards with scoring.
  - Player Assistance:** Staff will greet & handle player bags
  - On-course Setup:** Assist with setup of contest signs, hole in one signs
  - Event Scoring;** Scorecard collection, results and prize distribution
  - One (1) on-course Ranger/Player Assistant**
  - Access to club facilities:** locker rooms, bathrooms
- **Additional tournament amenities are available upon request.**  
Tournament hats, balls, towels, shirts. Call the golf shop to inquire about our tournament logo programs & pricing information. Please note that there are no shower towels available

### Contract & Deposit

- The contract must be completed, signed and accompanied with a **NON-REFUNDABLE \$500.00** deposit in order to reserve your tournament date. The deposit will be credited towards your final golf bill at the end of the tournament.
- Please note that the tournament will receive two invoices:
  - one for golf, and payable to Manchester Country Club Inc.
  - one for food (if applicable), and payable to Manchester Golf Club Food Service LLC.



MANCHESTER  
COUNTRY CLUB

**Golf Outing Rules & Regulations**

1. All outings must make an effort to finish play within 4 ½ hours from your start time. We offer an on-course ranger/player assistant to help maintain a good pace of play. All players must follow golf car rules at all times.
2. In case of *inclement weather*, check with the golf shop staff before hand to ensure the course is open the day of your tournament. If the course is closed due to lightning or other conditions, play will be suspended and the golf course staff will determine if it can reopen that day.
3. The tournament is responsible for removal and clean-up of sponsor signs the day of the tournament. Manchester Country Club will not assume responsibility for lost or damaged items any time after the day of the tournament.
4. The tournament is financially responsible for any damage to course property including damage to golf carts. Tournaments players will sign a cart waiver agreeing to any cart damage.
5. It is your responsibility to inform players that jeans and metal spikes are NOT ALLOWED, and collared shirts are required.
6. The tournament registration area is located in the Woodbridge Room of the clubhouse, or the back patio (weather permitting). This room is ideal for checking in your guests as they can walk across to the Cheney Room for the buffet lunch.
7. Manchester Country Club will assume no responsibility from injury on the golf course.
8. The tournament is responsible for any damage done to the golf cars by the players other than normal wear. Manchester Country Club is free from responsibility from any damage from the use of the golf cars. All tournament players will be required to sign our cart agreement waiver prior to starting.
9. The tournament players must follow all golf course etiquette guidelines. Anyone who violates golf course rules is subject to disciplinary actions.
10. The tournament is required to provide an accurate list of the player names at least three (3) days in advance.

**•Golf Outing Contract•**

**This contract must be completed, signed and accompanied with a  
NON-REFUNDABLE \$500.00 deposit in order to reserve your tournament date.**

**The deposit will be credited towards your final golf bill at the end of the  
tournament.**

**\*\*\*Send copy of Tax Exempt Certificate (if applicable)\*\*\***

Outing Date: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Name of Contact (Please print): \_\_\_\_\_

Bill-To Address: \_\_\_\_\_

Bill-To Address: City: \_\_\_\_\_ Zip \_\_\_\_\_

Email address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Tee times: No. of golfers \_\_\_\_\_ Start time: \_\_\_\_\_

Shotgun: No. of golfers: \_\_\_\_\_ Start time : \_\_\_\_\_

***72 PLAYER MINIMUM FOR ALL SHOTGUN STARTS***

*(Unless special arrangements are made with the Club)*

**Tournament price \$66.00 per player**

***I have read the terms and conditions of this contract and agree to abide by them.***

\_\_\_\_\_  
Name & Signature of responsible party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of acceptance (*Manchester Country Club Staff*)

\_\_\_\_\_  
Date